

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

September 11, 2023

The regular meeting of the Big Falls City Council was called to order at 7:00 p.m. by Mayor Shawn Pritchard. Members present were Jeff Oehlerking, Brenda Sursely, LouAnn Abendroth and Angela Boes. Absent:

Additions. No Additions

Commissioner's Report.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of Aug regular meeting minutes
- Approval of Aug Financial Reports

There was a motion by Abendroth to approve the consent agenda. Second by Sursely. The motion carried with all in favor.

Disbursements and Payroll. The disbursement and payroll reports were reviewed. *There was a motion by Oehlerking to approve disbursements in the amount of \$60,428.79, check #20651-20701 and ACH 18054E-18069E, and August payroll.* Second by Abendroth. The motion carried with all in favor.

Liquor Report. Dey was present for a report. AC Pump installed. Service Master is going to clean the carpets. Employees asked for designated parking spot/tables. Would like to add July 3rd from 5pm to close and New Years Eve time and half to liquor store policy. Reviews to be done by Liquor Commissioners.

There was a motion to approve the liquor report by Boes. Second by Abendroth. The motion carried.

Fire/EMS. Clerk gave report. Fit testing is going to be done the 19th.

There was a motion to approve the Fire/EMS report by Boes. Second by Oehlerking. The motion carried.

- a) MPCA Violation Update. Received letter for violation fine, Kessler Property also received the fine, Clerk requested Fire Dept pay both fines.

There was a motion to approve the Fire Dept MPCA Violation report with BF Fire Dept paying both fines by Abendroth. Second by Boes. The motion carried.

Maintenance Report. Baird was present for a report. Liquor Store roof needs to be replaced before winter, looking pretty bad. Airport, still need to cut timber for completion of list.

There was a motion to approve the Maintenance report by Boes. Second by Abendroth. The motion carried.

Update on SCDP Multi-Housing Grant. Big Falls has been approved for funding in the amount of \$170,430.00 from the Department of Housing and Urban Development (HUD).

Clerk's Report. Clerk gave information on ESST (Earned Sick and Safe Time) that will become effective Jan 1st 2024.

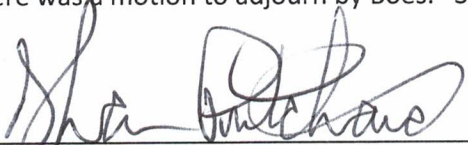
Discussed website move from GovOffice to Catalis and increase in expense. Clerk requested to remove the Pet License Ordinance, due to non-compliance, there was a brief discussion and council tabled it.

There was a motion by Sursely to approve the Clerk's Report and move forward on Website development. Second by Boes. The motion carried.

Resolution 2023-13. A Resolution Adopting a Preliminary General Fund Budget for 2024 and setting the Tax Levy Collectible in 2024. *There was a motion to adopt Resolution 2023-13 by Sursely. Second by Boes. The motion carried.*

The next regular meeting is set for Tuesday, Oct 10, 2023 at 7 p.m. in the council chambers.

There was a motion to adjourn by Boes. Second by Abendroth. The motion carried with all in favor.


Shawn Pritchard, Mayor


Veronica Bistodeau, City Clerk