

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA,
INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

October 15, 2024

The regular meeting of the Big Falls City Council was called to order at 7:00 p.m. by Mayor Shawn Pritchard. Members present were, Jeff Oehlerking, Brenda Sursely, and Angela Boes

Additions. Duck's Unlimited added per Jeff Oehlerking

Commissioner's Report. Dale Erickson was not present for a report.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of September regular & Special meeting minutes
- Approval of September Financial Reports
- Approve order of seedlings for planting, on timber sale
- Adopt Fire/EMS Constitution and ByLaws
- Approve Building Permit #218

There was a motion by Boes to approve the consent agenda. Second by Sursely. The motion carried with all in favor.

Disbursements and Payroll. The disbursement and payroll were reviewed. *There was a motion by Boes to approve disbursements in the amount of \$95,336.63, check #21321-21375 and ACH 18311E-18334E, and September payroll. Second by Oehlerking. The motion carried with all in favor.*

Liquor Report. Dey was present for a report. Dey reported Health Inspector has required we put up stainless steel under and behind deep fryer. Terry is working on that fix already. Supper specials are going well, bringing in people. Reviewed wage percentage comparison from 2023-2024.

There was a motion to approve the liquor report by Boes. Second by Oehlerking. The motion carried with all in favor.

Fire/EMS. No one present to give report

Maintenance Report. Baird was present for a report. Baird reported city maintenance truck needs new tires, received quote for \$834.00, for all tires. Campground overhead electric was buried, did leveling around camp sites 20-22. Jetting sewers Friday. Storm sewer fixed behind Krist's residents. Logging done at sewer pond.

There was a motion to approve the Maintenance report by Boes. Second by Oehlerking. The motion carried, all in favor.

Ducks Unlimited. Discussion regarding rent for gym for banquet.

MPCA Planning Grant for Stormwater, Wastewater, & Community Resilience. Clerk provided information, MPCA Grant is a 10% matching grant, MRWA Disaster Recovery grant is 100% grant that the city does meet the criteria for. Council agreed to move forward with MRWA.

Water & Sewer Budget Review. Budget's reviewed.

There was a motion by Sursely to approve the Water and Sewer Budgets. Second by Oehlerking. The motion carried with all in favor.

Campground Project Update. Reviewed documents for approval.

There was a motion to approve the Campground Change Order and Application and Certificate for Payment by Sursely. Second by Boes. The motion carried, all in favor.

SCDP-Multi Housing Project Update. Contract reviewed and modified by city attorney, waiting on Apt owner signature. Discussed moving extra money to Apt building, Clerk will discuss with Gail deadline and remaining funds.

Clerk's Report. Clerk reported Historical Log Display claim has been received and closed. Rebuild has been completed. Gym floor received some scratches, clerk checked with USS owner Jade about removing scratches and nothing can be done. Clerk brought up that the Camp Host is not doing her job in a timely manner and clerk would like to let her go; Clerk has had to update signs, a double booking happened because of signs not being done on time, and lots of complaints documented from the Maintenance Dept. on cleaning issues.

There was a motion by Boes to approve the Clerk's Report and let Camp Host go. Second by Sursely. The motion carried with all in favor.

The next regular meeting is set for Tuesday, November 12th, 2024 at 7 p.m. in the council chambers.

There was a motion to adjourn by Boes. Second by Oehlerking. The motion carried with all in favor.



Shawn Pritchard, Mayor



Veronica Bistodeau, City Clerk