

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

October 10, 2023

The regular meeting of the Big Falls City Council was called to order at 7:00 p.m. by Mayor Shawn Pritchard. Members present were Jeff Oehlerking, Brenda Sursely, LouAnn Abendroth and Angela Boes. Absent:

Additions. No Additions

Commissioner's Report.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of Sept regular meeting minutes
- Approval of Sept Financial Reports

There was a motion by Abendroth to approve the consent agenda. Second by Sursely. The motion carried with all in favor.

Disbursements and Payroll. The disbursement and payroll reports were reviewed. *There was a motion by Boes to approve disbursements in the amount of \$69,858.03, check #20702-20739 and ACH 18070E-18086E, and September payroll. Second by Abendroth. The motion carried with all in favor.*

Liquor Report. Dey was present for a report. Credit Card supplemental fee to all card transactions began Oct 3rd. So far going smooth. Beer prices are going up November 1st, will increase Liquor Store prices also. Discussed under age children in the liquor store after 7 pm, Council all agreed to keep it 7 pm. Waiting on the back roof for now.

There was a motion to approve the liquor report by Abendroth. Second by Boes. The motion carried.

Fire/EMS. Clerk gave report. Received DNR matching grant for hose tester, also received two donations from the power company.

- a) MPCA Violation Update. Found sample SOP to review and adjust according to our needs, to accommodate the MPCA's request.

There was a motion to approve the Fire/EMS report by Oehlerking. Second by Abendroth. The motion carried.

Maintenance Report. Baird was present for a report. Cleaning up along some road ways, opening up to see oncoming traffic. Vite is coming to do the annual sewer cleaning. A few people asked about road grating, Baird said he will get it done.

There was a motion to approve the Maintenance report by Boes. Second by Abendroth. The motion carried.

2024 General, Water and Sewer Budgets Discussion. Council reviewed budgets.

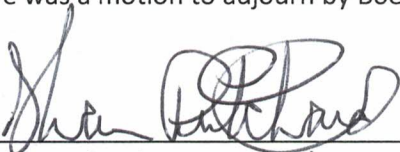
Paving City Streets and Special Assessments. Littlefork and the county are both planning to do paving next year/summer. The Clerk was asked about applying for the 2023 Local Road Improvement Program (LRIP). Council will meet with SEH to discuss further.

Clerk's Report. Clerk inquired about adding the Liquor Store manager to HCSP Sick leave. Letters to Lessees to notify of land lease termination. Liquor Store policy was updated to include overtime.

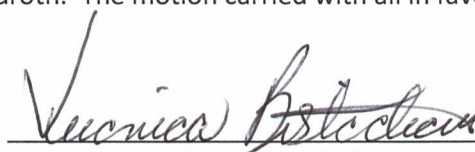
There was a motion by Sursely to approve the Clerk's Report and add Liquor Store manager to HCSP. Second by Boes. The motion carried.

The next regular meeting is set for Monday, November 13, 2023 at 7 p.m. in the council chambers.

There was a motion to adjourn by Boes. Second by Abendroth. The motion carried with all in favor.



Shawn Pritchard, Mayor



Veronica Bistodeau, City Clerk