

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

October 11, 2022

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Shawn Pritchard. Members present were Angela Boes, Brenda Sursely, and Jeff Oehlerking.

Additions: No Additions

Commissioner's Report: Wayne Skoe was not present for a report.

Consent Agenda: The consent agenda was presented with the following items:

- Approval of September regular meeting minutes
- Approval of September Financial Reports
- Approval and Adopt Ordinance #226 – Schedule of Fees and Charges

There was a motion by Oehlerking to approve the consent agenda. Second by Sursely. The motion carried with all in favor.

Disbursements and Payroll: The disbursement and payroll reports were reviewed. *There was a motion by Boes to approve disbursements in the amount of \$98,417.69, check #20056 - 20120 and ACH 17848E-17868E, and September payroll. Second by Oehlerking. The motion carried with all in favor.*

Liquor Report: Linda Dey was present for a report. Sweatshirts showed up within a week, and have been selling. Jason Nelson has finished the roof on the patio. Health inspector showed up last week and didn't find any issues. Dey checked into a course for the bartenders, called Tips, \$40 per person to take the course, Dey will get everyone together to take the course on a Monday when bar is closed. New signs showed up, have a buyer for old signs, council and mayor decided \$25 per sign. AC unit needs a pump, Baird will look into getting the pump. A lengthy discussion took place regarding a fourth pizza oven. Discussed cameras and issues some of the cameras are having. *There was a motion to approve the liquor report by Boes. Second by Sursely. The motion carried.*

Fire/EMS: Bill Pihlaja was not present for a report.

Maintenance Report: Terry Baird was present for a report. Council asked how Albert Moe is doing, Baird was positive with Moe's abilities and said he is doing well. The list of items that needed to be completed at the airport is almost complete. Heaters in community building needed some maintenance. Campground had some graffiti; Baird is working on getting it removed. Discussed *There was a motion to approve the Maintenance report by Boes. Second by Oehlerking. The motion carried.*

2023 General, Water and Sewer Budgets Discussion: Reviewed the budgets, lengthy discussion regarding payroll and gas prices for next year with additional employee and gas price increases.


Review Land Lease Agreements: Council reviewed three land leases that are in violation of their agreements all three are accumulating debris causing health, fire and/or pollution hazards. Council decided a letter in violation of lease agreement with a timeframe of April 30, 2023, for cleanup should go out to all three land lessee's. *There was a motion to approve sending Letters of Lease Agreement Violation to all three land Lessee's by Sursely. Second by Boes. The motion carried.*

Clerk's Report: The Clerk did not send letters to the two individuals the council requested letters go out to, for grass height and accumulation of non-running vehicles, lengthy discussion on how to address these two issues. LMC will be in International Falls on Oct 18th. Widseth is requesting Big Falls add \$26 thousand of our SCDP money to the Multi-Housing Unit Grant the City is applying for. Tabled until Veronica gets answers on a couple questions the council has. Clerk received a quote to fix ramp roof on Community Building. Council approved quote.


There was a motion by Boes to approve the clerk's report. Second by Sursely. Motion carried.

The next regular meeting is set for Monday, November 14, 2022 at 7 p.m. in the council chambers.

There was a motion to adjourn by Boes. Second by Sursely. The motion carried with all in favor.



Shawn Pritchard, Mayor



Veronica Bistodeau, City Clerk