

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

November 12, 2019

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Marta Lindemanis. Members present were Shawn Pritchard, Ken Warner, Ken Kennedy and Jeff Oehlerking.

Additions. There were no additions to the agenda.

Commissioner's Report. The commissioner was not able to attend the meeting.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of October regular minutes
- Approval of October Financial Reports
- Adopt Resolution 2019-10, A Resolution Acknowledging a Donation from North Star Electric Unclaimed Capital Credits for the Fire Department and the CERC.
- Adopt Resolution 2019-11, A Resolution Acknowledging a Donation from Big Falls Lions Club of \$15,000 for the Special Projects Fund

There was a motion by Warner to approve the consent agenda. Second by Pritchard. The motion carried.

Disbursements and Payroll. The disbursements and payroll reports were reviewed. *There was a motion by Pritchard to approve disbursements in the amount of \$47,550.07, check #17760– 18328 and ACH 17330E-17344E and October payroll. Second by Oehlerking. Motion carried.*

Campground Project. Lynn Eaton with WSN was present to give a project update. A revised map of water and sewer line runs was reviewed. This option would involve open trenching rather than directional boring, and will need re-approval from SHPO. Comments from the archaeologist with her thoughts concerning the probably SHPO response were reviewed. At an absolute minimum, we can expect to have required monitoring during all digging, with possibility of a small area of Phase III recovery. A project timeline was reviewed. As of now, it is anticipated that bids will be let mid-January, with opening the first part of February. This would put construction from mid-April through August. A meeting will be held with the architect on November 25th to discuss some final building details. The abatement and demo of the old house has been completed. The well still needs to be sealed, but cannot be done until warmer weather in the spring.

Liquor Report. Linda Dey was present for a report. Bands have been hired for both New Year's Eve and the 3rd & 4th of July. The large chest freezer needs to be replaced, as it was determined to be un-repairable. The council approved to purchase one as soon as possible. *There was a motion by Warner to approve the liquor report. Second by Oehlerking. Motion carried.*

Fire/EMS. Bill Pihlaja was present for a report. The old tanker truck is leaking and the gauge no longer works. He is looking into options to replace the truck. *There was a motion by Pritchard to approve the Fire report. Second by Kennedy. Motion carried.*

Maintenance Report. Terry Baird was present for a report. A pilot inquired about leasing a space at the airport to construct a hangar. The clerk will look into how other cities handle these types of leases. Northern Clearing inquired about dumping chips/grindings from the cleared powerline at the city pit, and stated that they would pay for this service. The council approved. The clerk and maintenance department to look into charges for this type of service. *There was a motion to approve the maintenance report by Warner. Second by Pritchard. Motion carried.*

Clerk's Report. The clerk is still looking into options for the airport phone, but has been unable to get a response from the appropriate MN DOT representative. The airport timber sale is complete, realizing a little over \$10,500 in stumpage revenues. *There was a motion by Pritchard to approve the clerk's report. Second by Oehlerking. Motion carried.*

Fee Ordinance. The council had a second review of draft Ordinance #223, An Ordinance Adopting a Schedule of Fees and Charges for Various Services, Licenses and Permits. This would increase the sewer fee by \$1 per month, and increase the campground fees. There were no comments. The ordinance will be presented at the December meeting for adoption.

2020 Water/Sewer Budgets. The council reviewed draft budgets. The water budget included revenues of \$46,875 and sewer budget with \$56, 876. *There was a motion by Pritchard to approve the budgets as presented. Second by Warner. The motion carried with all in favor.*

The next regular meeting is set for Monday, December 9th at 7 p.m.

There was a motion to adjourn by Pritchard. Second by Kennedy. Motion carried. Adjourned.

Marta Lindemanis, Mayor

Joan Nelson, City Clerk