

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

November 12, 2024

The regular meeting of the Big Falls City Council was called to order at 7:00 p.m. by Mayor Shawn Pritchard. Members present were, Jeff Oehlerking, Brenda Sursely, and Angela Boes

Additions. Remove line item #10

Commissioner's Report. Dale Erickson was not present for a report.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of October regular meeting minutes
- Approval of October Financial Reports

*There was a motion by Boes to approve the consent agenda.* Second by Sursely. The motion carried with all in favor.

Disbursements and Payroll. The disbursement and payroll were reviewed. *There was a motion by Abendroth to approve disbursements in the amount of \$239,514.37, check #21376-21425 and ACH 18335E-18354E, and October payroll.* Second by Boes. The motion carried with all in favor.

Liquor Report. Dey was present for a report. Dey reported Lunch specials for deer season. Stainless steel up and looks good.

*There was a motion to approve the liquor report by Sursely.* Second by Boes. The motion carried with all in favor.

Fire/EMS. No one present to give report

Maintenance Report. Baird was present for a report. Baird reported he burnt the piles at the logging site and the brush pit. Campground is all closed up for the winter.

*There was a motion to approve the Maintenance report by Boes.* Second by Abendroth. The motion carried, all in favor.

Canvass of 2024 City of Big Falls Election Results: Resolution 2024-07. Mayor, Dick Ferguson, Coucilor's, Kenneth Kennedy, & Kenneth Warner.

*There was a motion to approve the Election Results by Abendroth.* Second by Boes. The motion carried, all in favor.

Cannabis Ordinance. First reading, Ordinance was also sent to attorney's office. Council wants to see if we can simply license like we do tobacco products. Veronica will check with county and attorney.

Campground Project Update. *There was a motion to approve the Campground Application and Certificate for Payment by Sursely.* Second by Boes. The motion carried, all in favor.

2025 Campground Host Application Review. City received 4 applications for review, Council recommended Terry Baird and Jeff Oehlerking & Veronica Bistodeau, do phone interviews.

SCDP-Multi Housing Project Update. Clerk Reported, bid was awarded to Wagner's Plumbing and Heating, Inc. to remove old fuel oil and replace with Propane.

Clerk's Report. Clerk reported J&M Display would like 3-year agreement. Council put in Terry Baird's hands. Clerk is requesting council do a wage and performance review with Linda Dey, Liquor Store Manager. Clerk is working on Wi-Fi install for City Campground. KTI Committee would like a Big Falls point person, Council elected Veronica. Clerk is requesting to make a journal entry of \$326.79 to balance book balance to general ledger, debiting cash and credit misc. GMRPTC required in-person grantee workshop, to be held Jan 21<sup>st</sup>, in St. Cloud.

*There was a motion by Abendroth to approve the Clerk's Report.* Second by Boes. The motion carried with all in favor.

The next regular meeting is set for Monday, December 9<sup>th</sup>, 2024 at 7 p.m. in the council chambers.

*There was a motion to adjourn by Boes.* Second by Oehlerking. The motion carried with all in favor.

  
Shawn Pritchard, Mayor

  
Veronica Bistodeau, City Clerk