

May 27, 2020

7:00 p.m.

A Special City Council meeting was called to order at 7 p.m. in the Big Falls Legion Room by mayor Marta Lindemanis. Members present were Ken Warner, Ken Kennedy, Jeff Oehlerking and Shawn Pritchard.

A discussion of the 4<sup>th</sup> of July was added to the agenda.

City COVID Preparedness Plan. The council reviewed a draft plan for a city-wide COVID-19 preparedness plan. *There was a motion to approve the plan by Warner.* Second by Pritchard. The motion carried with all in favor. The clerk noted that with all COVID policies, changes may be needed as requirements and rules change.

4<sup>th</sup> of July. The annual festival will not be allowed according the governor's timeline in the most recent executive order, as gatherings of that size are not permitted, and still do not have a projected date as to when it would be allowed. The band has agreed to rebook for the next year, and will hold the deposit. Sis Hill was present to discuss the option of still having the fireworks as a "drive-in" event. Terry Baird noted that the fireworks can be ordered up until 2 weeks prior to the event. The final decision will be made at the regular June council meeting.

Liquor Store COVID. The recent executive order allows for bars and restaurants to open up for outside service only, with a maximum of 50 people, and social distancing between groups required. A fenced area would be needed to make sure that the store complied with the 50-person max. The liquor manager discussed options with the council, and the requirements that would need to be followed. At this time, she highly recommended just remaining open for off-safe and take out as we have been doing. *There was a motion by Pritchard to remain operating as take-out and off-safe only, and to discuss again at the regular June council meeting.* There was a second by Oehlerking. The motion carried. A required COVID-19 policy is being drafted to implement when the store is open for indoor or outdoor service.

CAMPGROUND COVID. The campground will be allowed to reopen on June 1<sup>st</sup>, with compliance guidance issued by MN DNR. The council approved to open only to self-contained RV units with on-board bathrooms, as the cleaning requirements would be hard to maintain for the camp host. Cyndi Broad will be back as the host, with limited duties that include only taking reservations, and light grounds keeping of unoccupied sites. The host will be instructed to keep face-to-face contact with guests to a minimum, and to not initiate direct contact except for emergency situation, and not to try to enforce social distancing guidelines between guests. A new host job duty will be prepared with the changes. The rate of daily stipend for the host will be \$10 during the reduced duties. Tables will be reduced in the pavilion to ensure compliance with distancing guidelines. Signs will be posted noting that only 10 people at a time, and that sanitizing is required by the users. A set of guidelines for guests will also be prepared, advising them of the expectations. A draft campground COVID preparedness policy to the supplement the general policy was reviewed. *There was a motion by Pritchard to adopt the Campground COVID Plan.* Second by Warner. The motion carried with all in favor. A large sign will be obtained for the highway sign, noting that the restrooms are closed, and that only camping in RV units will be allowed. Guideline signage will be placed throughout the park.

Campground Project. Color samples were reviewed for the restroom building. The following choices were agreed by the council: Masonry: Buff; Siding: Grizzly; Soffit: Norwegian Woods; Shingles: Barkwood. The clerk will forward the choices to WSN project manager to make sure there are no issues with these colors.

*There was a motion to adjourn by Pritchard. Second by Oehlerking. The motion carried with all in favor.*

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Marta Lindemanis, Mayor

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Joan Nelson, City Clerk