

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

May 12, 2025

The regular meeting of the Big Falls City Council was called to order at 7:00 p.m. by Mayor Richard Ferguson. Members present were, Brenda Sursely, Ken Kennedy and Ken Warner. Absent: Jeff Oehlerking

Additions. Addition to Consent Agenda, Gustafson & Goudge Application for Payment

Commissioner's Report. Commissioner Erickson was Present for a report. There was discission around the Governor's budget, discussed getting citizen involvement. Discussed sustainable aviation fuel.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of regular meeting minutes
- Approval of Financial Reports
- Approve Resolution #2025-01 A Resolution Delegating Cannabis Business Registration and Enforcement Authority to Koochiching County
- Approve 2026 CERC Annual Budget
- Approve Cemetery Lot Agreement/Hufnagle
- Gustafson & Goudge Application for Payment on Pavilion Project

There was a motion by Sursely to approve the consent agenda. Second by Warner. The motion carried with all in favor.

Disbursements and Payroll. The disbursement and payroll were reviewed. *There was a motion by Sursely to approve disbursements in the amount of \$97,072.61, check #21657-21703, ACH 18436E-18453E, and April payroll* Second by Kennedy. The motion carried with all in favor.

Liquor Report. Dey was present for a report. Upright freezer was having issues popping the breaker, that was repaired. Official notice of retirement provided by bartender. Put a post out looking for bartender help for over the Fourth of July celebration. Dey requested an extra \$2k on hand for E-Tab payouts, *Motion by Warner to approve the \$2k increase in e-tab money, second by Sursely, approved with all in favor.*

There was a motion to approve the liquor report by Kennedy. Second by Warner. The motion carried with all in favor.

Fire/EMS. Kjellgren was not present.

BradyMartz 2024 Audit Report. The council reviewed the 2024 Audited Financial Statement and Management Letter as drafted by Brady, Martz & Associates. *There was a motion to approve the 2024 Statement by Warner.* Second by Sursely. Motion carried with all in favor.

Maintenance Report. Baird was present for a report. There was a lengthy discussion over the new Pavilion project. Baird reported the new Well Pump has been placed and working well. There is a Waste Water course and test for Maintenance worker in June. Maintenance Worker passed his D Water License. Frost fee sprung a leak, ordered two more. Discussion around bathroom floors and being slippery, Baird to install no slip strips and post signs.

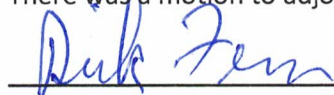
There was a motion to approve the Maintenance report by Warner. Second by Kennedy. The motion carried with all in favor.

Clerk's Report. Clerk reported; Received 3 bids for cinder block sealing and painting, *there was a motion by Kennedy to accept Nelson's Bid.* Second by Sursely. The motion carried with all in favor. Short discussion over Pavilion price, and deposit, and tables and chairs. Clerk drafted a clean up letter, and building rental guidelines for Monday, Wednesday and Fridays for council's review. Widseth received approval to move SCDP Grant Funds from the Mercantile to the Big Falls Apartments.

There was a motion by Sursely to approve the Clerk's Report. Second by Warner. The motion carried with all in favor.

The next regular meeting is set for Monday, June 9, 2025 at 7 p.m. in the council chambers.

There was a motion to adjourn. The motion carried with all in favor.



Dick Ferguson, Mayor



Veronica Bistodeau, City Clerk