

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

March 14, 2022

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Shawn Pritchard. Members present were Jeff Oehlerking, LouAnn Abendroth, Brenda Sursely and Angela Boes.

Additions: Leah Delack for Community Awareness.

Commissioner's Report: Wayne Skoe was not present for a report.

Consent Agenda: The consent agenda was presented with the following items:

- Approval of February regular and special meeting minutes
- Approval of February Financial Reports
- Approval and Mayor signed the Resolution 2022 -04 to Reestablish precincts and polling places for the election boundaries of the voting precincts.
- Approval of TruStar Authorization Designation adding Veronica and removing Joan.

There was a motion by to approve the consent agenda. Second by Abendroth. The motion carried with all in favor.

Disbursements and Payroll: The disbursement and payroll reports were reviewed. *There was a motion by Boes to approve disbursements in the amount of \$23,522.86, check #19691-19748 and ACH 17742E-17750E, and February payroll. Second by Abendroth. The motion carried with all in favor.*

Community Awareness: Leah Delack spoke to the Council about the unknown resources we have in our communities and how to educate our youth/community on these resources. The Council and Delack spoke in length regarding, homesteading skills; hunting, trapping, processing meat, gardening etc. and how to bring this knowledge to the youth, and younger generations that would be of interest in learning these skills. Pritchard suggested Delack form a Group/Committee and contact the local schools for possible seminars.

Liquor Report: Linda Dey was present for a report. Corn Hole on Sunday's has been doing good. BNG will help with the new half-cent sales tax effective on April 1st. A Customer Appreciation Day will be held on April 23rd as a special event. Carol Burmeister is in the process of training in on the POS system for backup for Linda for programming items. Pool lights wench system or ideas for a system were discussed. Cleaning of the mounts were discussed; Dey will get mounts cleaned by appropriate parties. Pritchard had a request that Dey look into Karaoke night.

There was a motion to approve the liquor report by Abendroth. Second by Boes. The motion carried.

Fire/EMS: Bill Pihlaja was not present for a report.

Maintenance Report: Terry Baird was not present for a report.

2021 Audit Report: Sarah Niemela with BradyMartz presented the Audit Report to the Council via phone conference.

Clerk's Report: LMC Rebates went out to those that submitted copies of their paid 2021 taxes, there was reserves in the amount of \$5,134.31 that the council approved to be moved to the General Fund.

Planning Invitation from Kooch Aging Options was received to discuss the best way to reach out to Big Falls area residents. The Council suggested mailings and a possible meeting at the community building.

The Airport Grant was awarded at a 90/10 split, (State/Grantee), the original Bid was \$3,770.00 under the current price. The agreement will be amended to absorb this extra expense. The Clerk requested to post a change of hours for the City office. *There was a motion by Abendroth to approve the clerk's report. Second by Boes. Motion carried.*

Maintenance Worker Applications: The council reviewed two applications received for the maintenance position. All two applicants will be offered interviews to take place on Monday, March 21st beginning at 7 p.m.

SCDP Grant: Rehabilitation Funds for Big Falls Apartment. The City Clerk received a formal request to apply to DEED for SCDP Funds with a Multi-Family Housing Component based on Rehab costs for Big Falls Apartments. *There was a motion by Sursely to approve the Grant Process.* Second by Abendroth. Motion carried.

Park Project: Pre grant work is needed, Prepare and submit project documents to SHPO, NHIS, Water and Wetlands, EAS checklist and consult with Boise Forte. *There was a motion by Sursely to approve the Pre Grant Work.* Second by Abendroth. Motion carried.

The next regular meeting is set for Monday, April 11, 2022 at 7 p.m. in the council chambers.

There was a motion to adjourn by Boes. Second by Sursely. The motion carried with all in favor.

Shawn Pritchard, Mayor

Veronica Bistodeau, City Clerk