

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

March 12, 2019

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Marta Lindemanis. Members present were Ken Warner, Jeff Oehlerking, Ken Kennedy, and Shawn Pritchard.

Additions. n/a

Commissioner's Report. The commissioner was not present for this meeting.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of February Minutes
- Approval of February Financial Reports
- Resolution 2019-02, KCDA Grant for Liquor Store Ramp

*There was a motion by Pritchard to approve the consent agenda. Second by Oehlerking. The motion carried.*

Disbursements and Payroll. The disbursements and payroll reports were reviewed. *There was a motion by Oehlerking to approve disbursements in the amount of \$54,896.98, and February payroll. Second by Warner. Motion carried. There was a motion by Pritchard to approve payment of Maggert Machine bill in the amount of \$276.20. Second by Warner. The motion carried with Kennedy abstaining.*

Liquor Report. A grant of \$3000 was received from KCDA to help with the ramp construction. Customer appreciation is set for April 6<sup>th</sup>.

Fire/EMS. A letter of response was reviewed from USDA concerning the Sunview Apartments. The council would like to conduct an informal survey of the residents to come up with a list of actual complaints and issues. The clerk will mail out a questionnaire, and Shawn and Terry will make a personal follow up visit. The city will compile a list of issues, and forward to the management company and USDA office.

Maintenance Report. Terry Baird was present for a report. The hydrants have been shoveled out. The council approved to hire temporary help with shoveling at \$15/hour. *There was a motion to approve report by Pritchard. Second by Warner. Motion carried.*

Clerks Report. The LMC tax rebate was paid out this month, with a \$4450 left over that was not claimed. The council approved to transfer this amount to economic development for the archaeology dig.

Campground Project. The heating system for the shower house was discussed. The council approve to plumb the building for in-floor heat at a cost of around \$4,000. WSN estimated an additional 7-10,000 for the actual heating unit. The council questioned this cost, and would like the clerk to get more details as to why so much for an electric off-peak boiler. It was decided that in-floor heat would be the best option. Having it installed after the project on our own would be an option in the engineering costs end up being too high. Wall heaters are still to be included also, for when the in-floor heat is not running. The shower house will be done in grey tones. The clerk reported that the DNR has a program that may completely take care of installing and funding the canoe access point. The council talked about listing next steps for future projects. Funding concerns were discussed, as it is still not known how much this project will end up costing the city.

2019 Audit. The council reviewed the 2019 Audit and Financial statement as prepared by Brady, Martz & Associates. *There was a motion to accept the report by Pritchard. Second by Warner. Motion carried.*

The next regular meeting is set for Monday, April 8<sup>th</sup> at 7 p.m.

Employee Reviews. Reviews for Terry Baird and Joan Nelson will be conducted at a closed meeting following adjournment. Neither employee requested that the meeting remain open to the public.

*There was a motion to adjourn by Warner. Second by Pritchard. Motion carried. Adjourned.*

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Marta Lindemanis, Mayor

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Joan Nelson, City Clerk