

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

June 12, 2023

The regular meeting of the Big Falls City Council was called to order at 7:00 p.m. by Mayor Shawn Pritchard. Members present were Jeff Oehlerking, Brenda Sursely, LouAnn Abendroth and Angela Boes.

Additions. Additions to the agenda by Angela Boes; Playground Equipment.

Commissioner's Report. Vacant seat. 4 candidates running.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of May regular meeting minutes
- Approval of May Financial Reports
- Approve Fireworks Display Permit
- Adopt Resolution 2023-07 Airport M&O Contract
- Approve MOU for Juneteenth Paid Holiday

There was a motion by Sursely to approve the consent agenda. Second by Boes. The motion carried with all in favor.

Disbursements and Payroll. The disbursement and payroll reports were reviewed. *There was a motion by Boes to approve disbursements in the amount of \$103,946.97, check #20475-20530 and ACH 17995E-18016E, and May payroll.* Second by Oehlerking. The motion carried with all in favor.

Liquor Report. Linda Dey was present for a report. Open every day over the Fourth holiday weekend. Posted help for the Fourth weekend and have a possible worker. Fryer basket motor failed, repaired and back-up parts ordered. Council reviewed 3 bidding options for the Liquor Store roofs, front porch and back shingled section. Council approved bid #2 from Nelson Construction.

There was a motion to approve the liquor report and Roof Bid #2, by Boes. Second by Oehlerking. The motion carried.

Fire/EMS. Bill Pihlaja was not present for a report. Clerk updated the council on the Asbestos testing for the MPCA Violation. Asbestos test came back negative. Full report will be received later this week.

Maintenance Report. Terry Baird was present for a report. Community Building Elevator has been having issues, the fix is extremely expensive. Elevator needs 4 switches and shoes are wearing, it's currently working, council said leave for now. Plan to do paint old shower house in the campground before busy time, also getting the two new sites up and available to rent. *There was a motion by Boes to approve the maintenance report.* Second by Sursely. The motion carried.

BradyMartz City Financial Report. Called and reviewed Financials with the CPA.

There was a motion by Boes to approve the City Financial report. Second by Sursely. The motion carried.

Revisit Land Leases. The mayor contacted the city Attorney, the City is under no obligation, due to the violations of contract, to renew any of the Land Leases. Council decided we are not renewing any of the land leases. Clerk will send letters to each Land Lessee 30 days prior to Lease renewal date.

There was a motion by Oehlerking to approve the Land Lease Update. Second by Abendroth. The motion carried.


Playground Equipment. The Campground committee gathered information on new playground equipment. They presented a bid for two items for \$21,373. Council decided to hold off and possibly go for grants and do it all in one shot.

Clerk's Report. Discussed new signs for the building, or repaint the letters. Council will look into new signing options. *There was a motion by Boes to approve the Clerk's Report.* Second by Abendroth. The motion carried.

The next regular meeting is set for Monday, July 10, 2023 at 7 p.m. in the council chambers.

There was a motion to adjourn by Boes. Second by Abendroth. The motion carried with all in favor.


Shawn Pritchard, Mayor


Veronica Bistodeau, City Clerk