

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

July 10, 2023

The regular meeting of the Big Falls City Council was called to order at 7:00 p.m. by Mayor Shawn Pritchard. Members present were Jeff Oehlerking, Brenda Sursely, LouAnn Abendroth and Angela Boes.

Additions. Additions to the agenda by Shawn Pritchard; City Leases.

Commissioner's Report. Vacant seat.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of June regular meeting minutes
- Approval of June Financial Reports
- Approve Annual Liability Coverage Waiver of Statutory Tort Liability Limits
- Adopt Resolution 2023-08, Lions Club Donation of \$15,000 to Special Projects Fund
- Approve Cemetery Plot Purchase – Tufvander
- Approve MOU for MN State Retirement System Language

There was a motion by Abendroth to approve the consent agenda. Second by Oehlerking. The motion carried with all in favor.

Disbursements and Payroll. The disbursement and payroll reports were reviewed. *There was a motion by Boes to approve disbursements in the amount of \$83,813.42, check #20531-20577 and ACH 18017E-18035E, and June payroll. Second by Abendroth. The motion carried with all in favor.*

Liquor Report. Linda Dey was present for a report. Front porch roof was completed before the Fourth Festival. The Fourth weekend brought in just over \$21K in Liquor Store Revenue. Had a Janitor quit, already hired a new replacement. Completed quarterly inventory. Discussed putting in a Customer Survey card and lock box for customer feedback. *There was a motion to approve the liquor report by Sursely. Second by Oehlerking. The motion carried.*

Fire/EMS. Bill Pihlaja was present for a report. A lengthy discussion took place to bring back a former Fire Dept member, that was removed. Council Approved with a one-year probation period. No update on MPCA and Asbestos Report. *There was a motion to approve the Fire/EMS report by Boes. Second by Sursely. The motion carried.*

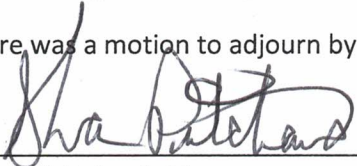
Maintenance Report. Terry Baird was present for a report. New Above Ground Panel completed for Sewer monitoring. Power to the two new sites completed, still need to run water to the sites. Reboard a couple picnic tables. Airport Inspection is confirmed for Wed the 12th. Campground was full over the holiday weekend, all went well. *There was a motion by Sursely to approve the maintenance report. Second by Boes. The motion carried.*


Clerk's Report. Clerk requested free gym rental for a local family to raise money for Grandson's surgery, Council approved two free days. Clerk had a request for Free Gym Rental for City Employee's, Council denied. Clerk sent Inspection Sheet to Fire Dept Chief to implement into the regular meetings, Council had a lengthy discussion regarding training and wants to see implementation of Inspection Sheet and Training. *There was a motion by Sursely to approve the Clerk's Report. Second by Boes. The motion carried.*

Revisit Land Leases. The mayor requested that at the First of the Year all Land Leases be done. Council discussed. *There was a motion by Oehlerking to approve the Land Lease Update. Second by Abendroth. The motion carried.*

The next regular meeting is set for Monday, Aug 14, 2023 at 7 p.m. in the council chambers.

There was a motion to adjourn by Boes. Second by Abendroth. The motion carried with all in favor.


Shawn Pritchard, Mayor


Veronica Bistodeau, City Clerk