

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

July 13, 2020

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Marta Lindemanis. Members present were Ken Warner, Shawn Pritchard, Ken Kennedy and Jeff Oehlerking.

Additions. Heidi Watson asked to be added to the agenda to discuss the annual car show.

Commissioner's Report. Wayne Skoe was not present.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of June regular and special meeting minutes
- Approval of June Financial Reports
- Approve annual LMCIT Waiver of Monetary Limits on Municipal Tort Liability
- Resolution 2020-02, A Resolution Acknowledging a Donation from Big Falls Lions Club

*There was a motion by Pritchard to approve the consent agenda.* Second by Warner. The motion carried with all in favor.

Disbursements and Payroll. The disbursements and payroll reports were reviewed. *There was a motion by Pritchard to approve disbursements in the amount of \$37,401.12 check #18688-18742 and ACH 17448E-17460E, and June payroll.* Second by Oehlerking. The motion carried with all in favor.

Car Show . Heidi Watson presented plans for the annual Car Show & Swap Meet on August 15th, which included a COVID plan for distancing and sanitizing. *There was a motion by Pritchard to allow the car show, and approve closing Bigfork Avenue from Highway 71 to 2<sup>nd</sup> Street NW.* There was a second to the motion by Oehlerking. The motion carried with all in favor. It was noted that adjusted to the plan may need to be made as the situation develops, and to comply with any new laws or mandates.

Liquor Report. Linda Dey was present for a report. The new ramp has been started. The exhaust fan needs to be repaired. The council approved for a Labor Day Horseshoe Tournament to be held, but there will not be a dance this year. There was a discussion concerning the COVID plan, the wearing of masks and customer seating. *There was a motion by Pritchard to discard the current COVID Liquor Store Plan, and draft a new one.* There was a second to the motion by Oehlerking. The motion carried with all in favor. *There was a motion to approve the liquor report by Warner.* Second by Oehlerking. The motion carried.

Fire/EMS. There was no fire report this month.

Maintenance Report. Terry Baird was absent due to attending water certification training.

Clerk's Report. The filing period for mayor and council will run from July 28<sup>th</sup> through August 11<sup>th</sup>. A request from Dennis Gustafson was presented to set up his vendor stand to sell miscellaneous wares on the old café lot owned by the city. The council approved. The clerk reported that the law has been changed concerning the reporting of the "Net Pension Obligation Expense" in the annual financial statement - it will now be excluded when determining if there has been a net loss in 2 out of 3 years for the public meeting requirement. The clerk noted that a draft budget will be presented at the August meeting. Also, a meeting will be held in the near future with the Koochiching County Administrator concerning the Great Mn Transmission Line Funding for Small Cites. *There was a motion to approve the clerk's report by Warner.* Second by Pritchard. The motion carried with all in favor.

Campground Project. The project is still on schedule. The archaeologist reported that she will be allowed to run the monitoring under her own license, without applying for a special license.

Camp Host Position. Cyndi Broad will be resigning her volunteer position as of July 17<sup>th</sup>. The council reviewed two applications that were received for this position. A special meeting will be held on Wednesday, July 15<sup>th</sup> to interview the applicants beginning at 7 p.m.

Campground Restroom Building. The council discussed the possibility of reopening the restroom building. It was noted that portable toilets have been placed there for the interim. It was decided to leave it as is for now until a new host has been selected, to see how they feel about the situation with cleaning a high-use area during the COVID pandemic.

CERC. The annual CERC budget was reviewed. *There was a motion by Pritchard to approve the 2021 CERC budget.* Second by Oehlerking. The motion carried.

MN DOT. The council reviewed a letter from MN DOT concerning their decision on the wayside rest issue discussed last year. MN DOT does not have funding or an applicable program at this time for this project. The council will not pursue establishing a wayside rest further at this time.

COVID Funding. The clerk reported that the city will be receiving \$15,821 for COVID expenses. All expenditures from these funds must meet the following criteria: necessary due to COVID, cannot already be accounted for in the most recent budget, and must occur in the time period of March 1<sup>st</sup> through November 15<sup>th</sup>. The clerk will prepare a report of costs to date from all fund to present at the next meeting, to determine which expenses the council feels meet the criteria as set out the by US Treasury Department.

The next regular meeting is set for Monday, August 10, 2020 at 7 p.m. in the Legion Room.

There was a motion to adjourn by Pritchard. Second by Oehlerking. The motion carried with all in favor.

---

Marta Lindemanis, Mayor

---

Joan Nelson, City Clerk