

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

January 13, 2020

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by mayor Marta Lindemanis. Members present were Ken Warner, Shawn Pritchard, Ken Kennedy and Jeff Oehlerking.

Additions. A building permit discussion was added to the agenda.

Commissioner's Report. Wayne Skoe was present to visit with the council about city and county concerns.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of December regular minutes
- Approval of December Financial Reports
- Acceptance of Brady, Martz Accounting Audit Engagement

There was a motion by Warner to approve the consent agenda. Second by Oehlerking. The motion carried.

Disbursements and Payroll. The disbursements and payroll reports were reviewed. *There was a motion by Warner to approve disbursements in the amount of \$80,599.04, check #17786-17787, 18382-18444 and ACH 17359E-17381E, and December payroll. Second by Pritchard. Motion carried.*

Campground Project. Lynn Eaton was present for a project report. Both the civil and architectural contracts will be advertised for bids starting in Saturday's paper. Bids will be open on February 10th during the day, and presented at the council meeting that night. Engineer estimates were reviewed.

2020 Mayoral Appointments. The mayor presented the new appointments as follows.

Acting Mayor: Shawn Pritchard

Water & Sewer Commissioner: Ken Warner

Street Commissioners: Ken Warner & Shawn Pritchard

Weed Commissioner: Jeff Oehlerking

CERC Representatives: Ken Kennedy, Marie Kinn (one open seat)

Timber Commissioners: Jeff Oehlerking and Shawn Pritchard

Airport Commissioner: Terry Baird

Liquor Commissioners: Shawn Pritchard & Marta Lindemanis

Official Depository: TruStar Credit Union

Official Newspaper: International Falls Daily Journal

Economic Development Commissioners: City Council

Revolving Loan Committee: To appoint as needed

Park/Campground Commissioner: Jeff Oehlerking

Policy Committee: Ken Kennedy, Jeff Oehlerking and Joan Nelson

Campground Committee: Shawn Pritchard, Jeff Oehlerking, Joan Nelson, Terry Baird, Heidi Watson, Bill Gorden

Fire Chief: Bill Pihlaja

Cemetery Board: Les Lepisto, Terry Baird, Joan Nelson, Lorraine Nygaard, Linda Parson & Ken Warner

Liquor Report. Linda Dey was present for a report. The new AC installation was complete in December. The main computer server at the liquor store has become obsolete due to running Windows 7 as the operating system, which is no longer compliant for credit card processing security. A new server has been ordered through BNG for \$1600.00. A Superbowl party potluck is being planned. Cabin Fever Days will be held February 14-16th. *There was a motion by Pritchard to approve the liquor report. Second by Oehlerking. Motion carried.*

Fire/EMS. There was no fire report this month.

Maintenance Report. Terry Baird was not present for a report. The council reviewed the MDH Sanitary Survey Report. There were no out of compliance issues in the report.

Clerk's Report. The council approved the 2019 transfer of \$10,000 from liquor store to the general fund, rather than the full \$15,000 as budgeted. This was due to the AC expense at the liquor store, and the extra revenue received in the general fund from the chip dumping. The council was notified that the union negotiations will begin at the February council meeting. *There was a motion by Oehlerking to approve the clerk's report. Second by Warner. Motion carried.*

Building Permits. The council discussed building permit regulations for land within city limits located along the river. It was noted that the county does not regulate land within the city, and that the city has always deferred to the Bigfork River Board Ordinance for lands along the river. The council agreed that existing buildings could be reconstructed as long as the original setback was maintained.

Highway 6 Sign. The council reviewed the original agreement between Bill Gorden and the city to exchange the construction of the highway 6 "Welcome to Big Falls" sign for the forgiveness of the Revolving Loan. The council noted that the sign is still in very good condition, and that it has met the 6-year warranty as stated in the agreement. *There was a motion by Pritchard to forgive the loan balance of \$2,958.68 and interest accrued in payment of the Highway 6 Sign. Second by Oehlerking. The motion carried with all in favor.*

The next regular meeting is set for Monday, February 10, 2020 at 7 p.m.

There was a motion to adjourn by Warner. Second by Pritchard. Motion carried. Adjourned.

Marta Lindemanis, Mayor

Joan Nelson, City Clerk