

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

January 14, 2019

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Marta Lindemanis. Members present were Ken Warner, Jeff Oehlerking, Ken Kennedy, and Shawn Pritchard.

Additions. Resolution 2019-01 was added to the consent agenda. Jacki Rubesh asked to be added to discuss campground reservations.

Commissioner's Report. Wayne Skoe was present to discuss current county business and information.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of December Minutes
- Approval of December Financials
- Accept Pay Equity Implementation Report
- LMCIT Rebate of \$1288
- Resolution 2019-01: Acknowledging a Donation from Big Falls Lions Club for the 4th of July Fund.

There was a motion by Pritchard to approve the consent agenda. Second by Oehlerking. The motion carried.

Disbursements and Payroll. The disbursements and payroll reports were reviewed. *There was a motion by Warner to approve disbursement in the amount of \$66022.45, check numbers 18134-18196 and ACH 17152E – 17168E and December payroll. Second by Oehlerking. Motion carried.*

Camp Reservations. Jacki Rubesh addressed the council concerning a problem she had with securing a reservation for the 4th of July in a site that would be suitable for the Ice Cream truck. By the time they were able to contact the city all sites on the main side were full. It was noted that Cyndi handled the calls this year, and a list of reservations in the order she took them was reviewed. The council stated that they have always been on a 1st come 1st served basis. Sites have been reserved in the horse camp for the ice cream truck, and they were placed 1st on the waiting list for the other side.

Campground. The preliminary plans and notes from the campground meeting were reviewed. The next meeting will be Feb. 19th at 7 p.m. Building material samples will be brought to that meeting. The council would still like to see if in-floor heat could be utilized, even if it is just stubbed in. The archaeological dig will delay the bid, as the SHPO findings will have to be considered in the project plans. The dig can be done as soon as the ground is thawed. The Phase II Evaluation Proposal from Duluth Archaeology was reviewed. *There was a motion by Pritchard to approve the proposal at estimated costs of \$11,159.79 to \$14,034.83, depending on the number of excavation units needed. Second by Warner. Motion carried.*

Liquor Report. Linda Dey was present for a report. The profit for 2018 was very good. The wine cooler was finally fixed. The council discussed that due to low staffing and turnover, Linda has had to work many overtime hours even though she is salary/exempt. She has been unable to take any of her vacation time. *There was a motion by Warner to pay out 4 weeks of vacation. Second by Pritchard. The motion carried. There was a motion to approve the liquor report by Warner. Second by Pritchard. Motion carried.*

Fire/EMS. Bill Pihlaja was present for a report. The department made elections as follows: Bill Pihlaja, Chief; Albert Moe, Asst. Chief; Beth Pihlaja, CMO and Tia Martin, secretary. *There was a motion to approve the report by Warner. Second by Oehlerking. Motion carried.*

Maintenance Report. No report this month.

Clerks Report. The clerk asked about how many seasonal sites may be rented at the campground next summer with the highway 6 construction project. The council discussed the need to keep some sites available for our repeat customers. The concluded that 6 – 8 sites at most should be used as seasonal, and that they should not be the prime sites. *There was a motion to approve the clerks report by Pritchard. Second by Oehlerking. Motion carried.*

The next regular meeting is set for Monday, February 11th at 7 p.m.

There was a motion to adjourn by Warner. Second by Pritchard. Motion carried. Adjourned.

Marta Lindemanis, Mayor

Joan Nelson, City Clerk