

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

February 10, 2019

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Marta Lindemanis. Members present were Ken Warner, Jeff Oehlerking, Ken Kennedy, and Shawn Pritchard.

Additions. n/a

Commissioner's Report. Wayne Skoe was present to discuss current county business and information. A meeting was held with legislators to discuss priorities for the county.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of January Minutes
- Approval of January Financial Reports

*There was a motion by Warner to approve the consent agenda. Second by Pritchard. The motion carried.*

Disbursements and Payroll. The disbursements and payroll reports were reviewed. *There was a motion by Pritchard to approve disbursements in the amount of \$71,161.86, check numbers 18163-18196 and ACH 17168E – 17184E and January payroll. Second by Oehlerking. Motion carried.*

Mayoral Appointments. The annual appointments were made as follows:

**2019 Mayoral Appointments:**

Acting Mayor.....Shawn Pritchard  
Water & Sewer Commissioner..... Ken Warner  
Street Commissioners.....Ken Warner & Shawn Pritchard  
Weed Commissioner..... Jeff Oehlerking  
CERC Representative..... Ken Kennedy, Janet Nelson  
Timber Commissioners .....Marta Lindemanis & Shawn Pritchard  
Airport Commissioner..... Terry Baird  
Liquor Commissioners..... Shawn Pritchard & Marta Lindemanis  
Official Depository..... TruStar Credit Union  
Official Newspaper..... International Falls Daily Journal  
Economic Development Commissioners...Ken Kennedy & Jeff Oehlerking  
Revolving Loan Committee.....To appoint as needed  
Park/Campground Commissioner.....Jeff Oehlerking  
Policy Committee.....Ken Kennedy, Jeff Oehlerking and Joan Nelson  
Fire Chief .....Bill Pihlaja  
Cemetery Board.....Les Lepisto, Terry Baird, Joan Nelson, Lorraine Nygaard, Linda Parson & Ken Warner

Liquor Report. Linda Dey was present for a report. Cabin fever days will be this coming weekend. It has been a quiet month. *There was a motion to approve the report by Warner. Second by Oehlerking. Motion carried.*

Fire/EMS. Bill Pihlaja was present for a report. Bill and Albert will attend officers training. Bill asked if hydrants could be cleared out. *There was a motion to approve by Pritchard. Second by Oehlerking. Motion carried.*

Maintenance Report. Terry Baird was present for a report. The water plant meters need to be recalibrated. A quote of around \$3700 was received from Tonka Water. Terry will talk to WSN to see if this calibration should have been taken care of under the original contract. *There was a motion to approve report by Warner. Second by Kennedy. Motion carried.*

Clerks Report. The clerk reported that she followed up on the question as to whether or not overtime could be paid to Linda, as an exempt employee. The league stated that in extreme overtime situations, the council could make that decision to pay overtime. New plat books will be coming out this summer. The council approved to purchase liquor store and campground ads in the amount of \$250. The clerk reported that there is an opening on KOOTASCA for a Public Rep. *There was a motion to approve the clerks report by Pritchard. Second by Warner. Motion carried.*

Employee reviews. Reviews will be held in a closed meeting at the end of the meeting next month.

The next regular meeting is set for Monday, March 11<sup>th</sup> at 7 p.m.

*There was a motion to adjourn by Warner. Second by Pritchard. Motion carried. Adjourned.*

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Marta Lindemanis, Mayor

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Joan Nelson, City Clerk