

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

December 9, 2019

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Acting Mayor Shawn Pritchard. Members present were Ken Warner, Ken Kennedy and Jeff Oehlerking. Absent was Marta Lindemanis.

Additions. Jim Olson asked to be added to the agenda concerning the old log cabin at the campground.

Commissioner's Report. The commissioner was not able to attend the meeting.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of November regular minutes
- Approval of November Financial Reports
- Approve Cigarette Licenses: LB Foods & Promersberger's Corner

There was a motion by Warner to approve the consent agenda. Second by Oehlerking. The motion carried.

Disbursements and Payroll. The disbursements and payroll reports were reviewed. *There was a motion by Oehlerking to approve disbursements in the amount of \$77,848.28, check #17788- 17800, 18328-18381 and ACH 17346E-17358E, November payroll and Annual council & Fire Department Payroll. Second by Kennedy. Motion carried.*

Mayor Marta Lindemanis entered into the meeting.

Campground Project. The council reviewed notes from the committee meeting with WSN architects concerning the restroom building design. It was approved to place boulders around the building perimeter to protect from vehicular traffic. The updated plans for the trenching in of utilities lines was sent to SHPO last week. The project timeline is still on schedule to start construction this spring.

Log Cabin. Jim Olson was informed the council that his company has offered to donate a lot near the laundromat to place the old log cabin on, and they would donate the time and labor to move the building to that location. It would be the city's responsibility from that point on to restore and maintain it. Discussion followed. The council would like to see if the historical society has any interest, and if a true history of the building could be obtained. There was no action taken or any decision made at this time.

Liquor Report. Linda Dey was present for a report. The new AC installation is underway. The council approved a leave of absence for Beth Pihlaja, and for Sharon Moe to fill in as needed during this time. *There was a motion by Pritchard to approve the liquor report. Second by Oehlerking. Motion carried.*

Fire/EMS. Bill Pihlaja was present for a report. He is still looking around for a replacement truck for the tanker. He is trying to get a meeting set up with dispatch to discuss boundary lines with other area responders. *There was a motion by Warner to approve the Fire report. Second by Oehlerking. Motion carried.*

Maintenance Report. Terry Baird was not present for a report.

Clerk's Report. The clerk presented options for an outdoor phone at the airport, along with costs. The airport M&O funding would pay for 80% of all costs. The council approved to install as needed, but noted that they believe it is a bad idea, and has much potential for abuse and vandalism. The clerk will work with maintenance department to determine the best location and installation methods. The clerk reported that a LMCIT Insurance Dividend was received in the amount of \$1,135.00. *There was a motion by Pritchard to approve the clerk's report. Second by Kennedy. Motion carried.*

Ordinance #223. The council held the final review of the 2020 fee ordinance. *There was a motion by Pritchard to adopt Ordinance #223, An Ordinance Adopting a Schedule of Fees and Charges for Various Services, Licenses and Permits for the City of Big Falls, MN, and to approve summary publication.* Second by Oehlerking. Motion carried.

2020 General Fund Budget & Levy. The council reviewed the final general fund budget and levy. This sets the levy at \$50,000, which is the same as the prior year, with total revenues of \$192,500.00. *There was a motion by Pritchard to approve Resolution 2019-12, A Resolution Adopting a Final General Fund Budget for 2020 and Setting the tax Levy Collectible in 2020.* Second by Warner. Motion carried.

The next regular meeting is set for Monday, January 13, 2020 at 7 p.m.

There was a motion to adjourn by Kennedy. Second by Warner. *Motion carried.* Adjourned.

Marta Lindemanis, Mayor

Joan Nelson, City Clerk