

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

December 11, 2023

The regular meeting of the Big Falls City Council was called to order at 7:00 p.m. by Mayor Shawn Pritchard. Members present were Jeff Oehlerking, Brenda Sursely, LouAnn Abendroth and Angela Boes. Absent:

Additions. Addition to Consent Agenda

Commissioner's Report. Dale Erickson was present. Mr Erickson introduced himself and briefed council on his past and what he has planned for his newly elected position.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of Nov regular meeting minutes
- Approval of Nov Financial Reports
- Approve Cigarette license renewals: Muni, and Pritchard's Corner
- Accept 2022 Wellhead Protection Plan Annual Summary
- Resolution 2023-15, A Resolution Acknowledging a Donation from Big Falls Lions Club in the amount of \$30,000 for the Special Projects Fund

There was a motion by Boes to approve the consent agenda. Second by Sursely. The motion carried with all in favor.

Disbursements and Payroll. The disbursement and payroll with Annual Council and Fire Dept. were reviewed. *There was a motion by Boes to approve disbursements in the amount of \$158,762.48, check #20808-20868 and ACH 18108E-18123E, and November payroll. Second by Oehlerking. The motion carried with all in favor.*

Liquor Report. Dey was present for a report. Lengthy Discussion regarding under age individuals in the bar, the Bartenders came in support of no one under 21 in the bar. Discussed ESST for part time bartenders. Short discussion regarding the cleaning position at the Liquor Store.

There was a motion to approve the liquor report and approve no persons under 21 policy by Abendroth. Second by Sursely. The motion carried.

Fire/EMS. Fire Chief not present for a report. CMO, Beth, gave a short report, discussed requirements and disposal of PFAS Foam. EMR's will be going to the Annual Duluth Conference in January.

There was a motion by Sursely to approve the Fire/EMS Report. Second by Boes. The motion carried with all in favor.

Maintenance Report. Baird was present for a report. City garage door is malfunctioning, need new parts. New Tires are needed for the Backhoe.

There was a motion by Abendroth to approve the Maintenance Report. Second by Boes. The motion carried with all in favor.

Logging City Property. Mayor Pritchard provided a bid and proposal for Council to review. Council agreed to logging off the land in the spring.

There was a motion to approve the Logging of City Property in the Spring by Abendroth. Second by Sursely. The motion carried.

Resolution 2023-14, A Resolution Adopting a Final General Fund Budget and Setting the Tax Levy Collectible in 2024. Council reviewed the Budget and Levy.

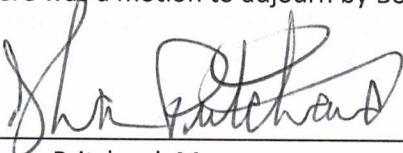
There was a motion to Accept Resolution 2023-14, Setting the Tax Levy collectible in 2024 by Oehlerking. Second by Sursely. The motion carried.

ESST. Council reviewed the worksheets and proposal given by the Clerk. Accrual and notices will match requirements of the State.

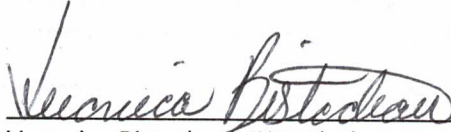
Clerk's Report. Clerk gave a short overview of Campspot and how it's been going, discussed the pavilions and pricing. Discussed head cleaner wage. Minimum wage will increase Jan 1st 2024. A discussion regarding the LRIP grant for city street repairs. City will be notified in March if we are awarded the grant. Discussed Baird Lease request.

The next regular meeting is set for Monday, January 8, 2024 at 7 p.m. in the council chambers.

There was a motion to adjourn by Boes. Second by Abendroth. The motion carried with all in favor.



Shawn Pritchard, Mayor



Veronica Bistodeau, City Clerk