

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

August 8, 2022

The regular meeting of the Big Falls City Council was called to order at 7 p.m. by Mayor Shawn Pritchard. Members present were Angela Boes, Brenda Sursely, LouAnn Abendroth, and Jeff Oehlerking.

Additions: Heidi Watson/Car Show and a Second Building Permit

Commissioner's Report: Wayne Skoe was present for a report. Discussed SCDP grant for our multi-housing units, where we are at in the grant process, what buildings are included. Berger Peat Moss plant was discussed, Berger did not get any applicants, will put off the project for another year. Berger will possibly hold a job fair to recruit workers. Mr. Skoe discussed the Commissioners issues with meeting the quorum for meetings with all the sicknesses they've had.

Consent Agenda: The consent agenda was presented with the following items:

- Approval of July regular & special meeting minutes
- Approval of July Financial Reports
- Approval of Annual Liability Coverage – Waiver of Monetary Limits on Municipal Tort Liability
- Approval of Building Permit #213/Nelson
- Approval of Building Permit #214/Anderson

There was a motion by Boes to approve the consent agenda. Second by Sursely. The motion carried with all in favor.

Disbursements and Payroll: The disbursement and payroll reports were reviewed. *There was a motion by Oehlerking to approve disbursements in the amount of \$51,131.07, check #19950 - 20001 and ACH 17819E-17833E, and July payroll. Second by Abendroth. The motion carried with all in favor.*

Liquor Report: Linda Dey was present for a report. The part for the cooler was shipped, hopefully have it soon. New product Hard Dew, contract completed to order. Window was cracked when Lottery put a cling on the window, sent claim in to insurance. Deep fryer is starting to act up, time is either adding or subtracting time. Deep fryer has two computer panels for controls. Mr. Baird will look at it and decide what to order for control panel. Bear/Baiting session, Boes Reunion, Horseshoe tournament, Car show, busy weekends coming up. Discussed cover for ramp and when bid will be in.

There was a motion to approve the liquor report by Boes. Second by Sursely. The motion carried.

Car Show: Heidi Watson. Permission for car show and block off street. Request permission to use city barricades.

Fire/EMS: Bill Pihlaja was present for a report. Went over budget, added internet to building. Got a few new radios, no invoice yet. New stickers on truck look very nice. Discussed EMS training and new addition to fire/ems. Bills work hours have increased, he said he may have to have the Assistant Fire Chief present some of the reports for him.

There was a motion to approve the Fire/EMS report by Sursely. Second by Boes. The motion carried.

Maintenance Report: Terry Baird was present for a report. Mr. Baird will be taking a few weekends to do some tractor shows. Campground host leaving position, position was posted and the city only received one applicant. The applicant is a town local, very nice person, she does have vacations planned already, Council suggested we hire her, Mandy, and leave it up to find someone to clean while she is away. Mrs. Bistodeau will take phone and books while Mandy is on her vacation. Lengthy discussion regarding a camper that needs to be removed and settle up debt. City will have the sheriff's office remove him, then ban him from the campground.

Mr. Baird said we need to review Mr. Stoltzman at 1 month, he is lacking in maintenance and not catching on.

There was a motion to approve the Maintenance report by Boes. Second by LouAnn. The motion carried.

2023 Preliminary Budget Discussion: The preliminary budget was reviewed by all council. Levy was discussed, nothing shows that the levy will need to be increased. Certain positions and hours were discussed.

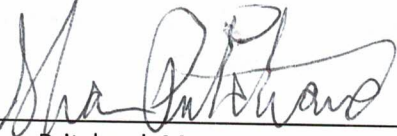
Clerk's Report: Clerk. Mrs. Bistodeau would like to attend the Clerks Academy in Staples.
There was a motion by Sursely to approve the clerk's report. Second by Boes. Motion carried.

Floodplain Study: FEMA re-drew the Floodplain area, which now includes some of Big Falls. Big Falls currently does not have an adopted floodplain. Set public meeting to adopt Floodplain at September council meeting, first 15 minutes for public hearing.


There was a motion to move forward with the Floodplain Study by Boes. Second by Oehlerking. The motion carried.

The next regular meeting is set for Monday, September 12, 2022 at 7 p.m. in the council chambers.

There was a motion to adjourn by Boes. Second by Abendroth. The motion carried with all in favor.



Shawn Pritchard, Mayor



Veronica Bistodeau, City Clerk