

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF BIG FALLS, COUNTY OF KOOCHICHING, STATE OF MINNESOTA, INCLUDING ALL ACCOUNTS SUBMITTED BY SAID COUNCIL.

April 10, 2023

The regular meeting of the Big Falls City Council was called to order at 7:08 p.m. by Mayor Shawn Pritchard. Members present were Jeff Oehlerking, Brenda Sursely, LouAnn Abendroth and Angela Boes.

Additions. There were no additions to the agenda.

SCDP Informational Public Hearing Approve Minutes. *There was a motion by Abendroth to approve the SCDP Public Hearing Minutes.* Second by Boes. The motion carried with all in favor.

Commissioner's Report. No Commissioner present. Vacant seat.

Consent Agenda. The consent agenda was presented with the following items:

- Approval of March regular meeting minutes
- Approval of March Financial Reports
- Approve Resolution 2023-04 Reestablish Precincts and Polling Places
- Approve Resolution 2023-05 A Resolution Accepting Grant Navigator Funding

There was a motion by Boes to approve the consent agenda. Second by Oehlerking. The motion carried with all in favor.

Disbursements and Payroll. The disbursement and payroll reports were reviewed. *There was a motion by Sursely to approve disbursements in the amount of \$52,336.41, check #20394-20426 and ACH 17966E-17979E, and March payroll.* Second by Boes. The motion carried with all in favor.

Liquor Report. Linda Dey was present for a report. New barstools delivered. Beer cooler fixed. New vendor account set up and approved. Tumbler order discussed, two cases agreed on, *there was a motion to approve the Cup Order by Sursely.* Second by Boes. The motion carried.

Customer Appreciation this weekend, discussed the plan for the event.

There was a motion to approve the liquor report by Sursely. Second by Abendroth. The motion carried.

Fire/EMS. Bill Pihlaja was present for a report. Council had a lengthy discussion regarding the MPCA Violation letter. *There was a motion to approve the Fire/EMS report by Boes.* Second by Sursely. The motion carried.

Maintenance Report. Terry Baird was present for a report. Bio-Hazard cost increased. Council reviewed a bid for Community Building double doors. *There was a motion by Oehlerking to approve the Bid and the Bio-Hazard cost.* Second by Abendroth. The motion carried with all in favor. Well pump in need of new starter. Fireworks ordered. Panel in for above ground Panel install, will get electrician to look at it. The Welcome to Big Falls sign is in need of maintenance and repairs. Earliest reservation for campground is May 12th. MPCA Sewer permit up in October, SEH as engineer. MDH approval for manganese. *There was a motion by Boes to approve the maintenance report.* Second by Sursely. The motion carried.

Procedures for all Positions. Council requested all positions make a procedure manual.

Mainstreet Contract with County. New contract with updated pay aligning us with other cities.


Labor Agreement. Accepted and signed.

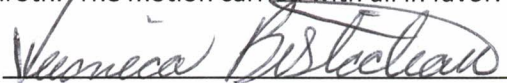
Clerk's Report. Discuss Preservation Plan and NRHP on Wednesday, April 19th at 9am via teams meeting, Jeff, Shawn and Terry all will attend meeting. Airport Land Lease is in process of being renewed.

Campground Phase II Project Update. File extension with GMRPT.

The next regular meeting is set for Monday, May 8, 2023 at 7 p.m. in the council chambers.

There was a motion to adjourn by Boes. Second by Abendroth. The motion carried with all in favor.


Shawn Pritchard, Mayor


Veronica Bistodeau, City Clerk